**DPS Appointment Form**

Ethical & Sustainable Supply DPS

This DPS Appointment Form creates the DPS Contract. It summarises the main

features of the procurement and signposts to where information is held as a result of

the Supplier’s DPS Application such as ECS’ and the Supplier’s contact details.

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| **1.** | **ECS / BWCET** | Bishop Wilkinson Catholic Education Trust (BWCET) delivered by Education Commercial Services (ECS) registered at Coniston House, Fifth Avenue, Team Valley Trading Estate  Gateshead, NE11 0NL | |
| **2.** | **Supplier** | [The name, address and registration number of the approved DPS supplier] | |
| **3.** | **DPS Contract** | This dynamic purchasing system access agreement between BWCET and the Supplier allows the Supplier to considered for further competitions via the DPS under the following service filters:   * To be completed - Service Category * To be completed - UK Geographical Location * To be completed - Additional Capabilities   You are unable to deliver in any other service categories that are not included within the above service filters under this DPS. | |
| **4.** | **DPS Start Date** | 9th May 2022 | |
| **5.** | **DPS Expiry Date** | 8th May 2028 | |
| **7.** | **DPS Terms & Conditions** | The following documents are incorporated into the DPS Contract:   1. Successful DPS application 2. Appointment Form 3. DPS Core Terms & Conditions | |
|  | **Further Competition Terms and conditions** | Terms & Conditions signed during further competition stage are between the customer and supplier | |
| **8.** | **DPS Deliverables** | Deliverables will be included within the further competition and agreed at contract award | |
| **9.** | **Insurance** | Unless otherwise stated within the further competition documents, the following insurances need to be held as a minimum, for the duration of the DPS:   * Employer’s Liability Insurance of £5,000,000 * Public Liability Insurance of £2,000,000 * Professional Indemnity Insurance of £1,000,000 | |
| **10.** | **DPS Charges** | Total cost will be agreed at each call off from further competition stage for the agreed deliverables | |
| **11.** | **Management Fee** | The supplier will pay Bishop Wilkinson Catholic Education Trust (BWCET) excluding VAT, 0.9% of all the Charges for the Deliverables invoiced to the Buyer under all Contracts awarded | |
| **12.** | **Supplier DPS Manager** | Name  Job Title  Email Address  Phone Number | |
| **13.** | **Key Subcontractors** | List of Key Subcontractors submitted as part of DPS application (if applicable)  Registered Supplier Name: Registration number:  Role of Subcontractor: | |
| **14.** | **BWCET / ECS Representative Contact** | Name  Job Title  Email Address  Phone Number | |
| **15.** | **Please provide your consent if you would like to be part of a private sector, business to business marketplace with a focus on ethical, sustainable and social value which falls outside of the Public Contract Regulations 2015** | |  |

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| **For and on behalf of the Supplier:** | | **For and on behalf of BWCET:** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |